

Clyst Honiton Parish Council Meeting 18th March 2026

To: all Members of Clyst Honiton Parish Council

For information: County and District Ward Members, press and public.

Issue date: Wednesday 11th March 2026

The Parish Council is grateful for the attendance and reports presented by both Councillors and external organisations. Due to the large number of issues affecting the Parish, it would be most appreciated if reports could be kept concise and to the point.

You are hereby summoned to attend the meeting of **Clyst Honiton Parish Council** on **Wednesday 18th March 2026 at 7.00pm**, to be held in the Black Horse Inn meeting room, for the purpose of transacting the business on the following agenda.

Rob Martin - Clerk to Clyst Honiton Parish Council

Agenda No.	Agenda Item		Target Times pm
PUBLIC SESSION Before the start of council business, members of the public have the opportunity to discuss their concerns about items on the agenda or matters of council business they want to raise. This session will be restricted to a maximum of 10 minutes, with a maximum of 3 minutes per speaker.			7.00
26/104	APOLOGIES To receive apologies for absence.		7.10
26/105	DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY) To receive declarations of interest in items on the agenda		
26/106	MINUTES To approve, as a correct record, the minutes of the Parish Council meeting held on 18 th February 2026.		7.15
26/107	CLERK’S REPORT & CORRESPONDENCE To receive a report from the clerk on activities undertaken since the last meeting and to review the attached Action List.		7.20
26/108	PLANNING ITEMS		7.25
Reference		Location	Proposal
None			
26/109	GRASS CUTTING CONTRACT To consider the attached quotation from Countrywide Landscaping and decide whether to accept this as an extension to the current contract.		7.30
26/110	CAR PARKING AT SHIP LANE ENTRANCE To consider whether there is anything the parish council can do to resolve the issue of inappropriate car parking at this location.		7.35
26/111	RESIDENTS’ CAR PARKING SCHEME To consider the attached draft proposal for onward transmission to Devon County Highways.		7.40

Clyst Honiton Parish Council Meeting 18th March 2026

26/112	COMMUNITY FACILITY ON PLAYING FIELD To receive an update on the pre-app submission for a potential community facility.	7.45
26/113	PLAY EQUIPMENT To receive an update on the potential provision of a roundabout for the playing field.	7.50
26/114	ANNUAL PARISH MEETING To agree the date and time for the Annual Parish Meeting which must be held between 1 st March 2026 and 30 th May 2026.	7.55
26/115	ROAD TRAFFIC ACCIDENT To consider the action necessary to repair the damage caused to the Clyst Honiton road sign and to replace the planter which was destroyed.	8.00
26/116	VILLAGE MAINTENANCE a) To consider the 2026 ROSPA report for the playing field equipment and any necessary action. b) To hear a report from Cllr. Muir on his work in the parish since the last meeting and to consider any further matters to be addressed.	8.10
26/117	PARISH COUNCIL AIMS & OBJECTIVES To consider how the aims and objectives of the parish council are to be communicated and how they might relate to those laid out in the Neighbourhood Plan.	8.20
26/118	2025/2026 BANK RECONCILIATION AND BUDGET MONITORING REPORT To adopt the attached bank reconciliation report of 28 th February 2026 and note the budget monitor analysis at that date.	8.40
26/119	RESERVES POLICY To consider and adopt a policy for the parish council earmarked reserves in line with the attached analysis.	8.45
26/120	RECEIPTS & PAYMENTS SCHEDULE To approve the payment of the invoices on the schedule below for the period since the last meeting:	8.50

RECEIPTS

Receipt from	Services	Amount £	Method
2025/2026			
Lloyds Bank	Instant Access a/c Interest	19.35	BC
Lloyds Bank	Community Association Interest	1.41	BC
Lloyds Bank	Fixed Term account Interest	359.01	BC

PAYMENTS

Payment to	Services	Month or Reference	Amount	Payment No.
------------	----------	--------------------	--------	-------------

Clyst Honiton Parish Council Meeting 18th March 2026

			£	
2025/2026				
RJ Martin	Salary	Mar 2026	864.47	2526-30
HMRC	Tax Deduction	Mar 2026	209.60	2526-30
HMRC	NI	Mar 2026	94.66	2526-30
DCC Pensions	Retainer Payment	Mar 2026	7.77	DD
Countrywide GM	Grass Cutting	Feb 2026	129.71	2526-29
Dan Harrison	Library Box		400.00	2526-28
Simon A Martin	Payroll	Feb 2026	8.00	DD
Lloyds Bank	Service Charge	Feb 2026	4.25	DD
Adobe	Adobe Professional	Feb 2026	19.97	Card
Playsafety t/a ROSPA	Annual Inspection	10 March 2026	118.80	2526-29
26/121	COUNCILLOR REPORTS			8.55
	To receive a report from the chairman and to consider matters from councillors for inclusion on the agendas for future meetings			
26/122	DATE OF NEXT MEETING			
	The next scheduled meeting is on Wednesday 22nd April 2026 and will be held in the Black Horse meeting room starting at 7pm			
26/123	PARISH COUNCIL MEETING CLOSURE			9.00